

**Dean of Faculty
Key Dates and Deadlines
Academic Year 2024-25**

September 11, 2024	Open Meeting of the Committee on Faculty Actions (CFA)
October 11, 2024	Deadline for submitting applications for Sabbatical Leave, Research Leave, and Leave Without Pay for AY 25-26 to the Dean of Faculty (DOF) (except WCL) <i>Note: off-cycle applications will be accepted with the support of the Dean</i>
October 16, 2024	Deadline for submitting files to the CFA for full university review for all tenure track reappointments
October 16, 2024*	Deadline for submitting a continuing appointment
October 16, 2024*	Deadline for submitting files to the DOF for promotion to the Professorial Lecturer sequence with/without continuing and to the CFA for Professorial Lecturer sequence actions with disagreement at the unit level for first group of files
October 28, 2024	Final reports on sabbatical leaves, research leaves, or leaves without pay taken in AY 23-24 due to the academic unit dean and the DOF
October 28, 2024	Final reports on Junior Faculty Teaching Releases granted for AY 23-24 due to the academic unit dean and the DOF
October 28, 2024	WCL Deadline for submitting applications for Sabbatical Leave, Research Leave, and Leave Without Pay for AY 25-26 to the DOF
November 18, 2024	Deadline for submitting multi-year reappointments
December 6, 2024	Deadline for University Library continuing-track and term reappointments to DOF
January 15, 2025	Deadline for submitting files for tenure (if applicable) and promotion to Associate Professor (term and tenure-track) to the CFA and Library continuing appointment and promotion to the DOF
January 27, 2025	Deadline for WCL tenure-track and WCL multi-year term reappointments to DOF

January 31, 2025	Deadline for submitting WCL Junior Faculty Teaching Release applications to the DOF
February 6, 2025	Open CFA Meeting
February 12, 2025	Deadline for submitting files for promotion to full Professor to the CFA (term and tenure-track) and full Librarians to the DOF or CFA
February 21, 2025	Deadline for submitting Junior Faculty Teaching Release (except WCL) applications to the DOF
March 12, 2025	Tentative deadline for requesting term lines for AY 25-26 (DOF)
March 14, 2025	Tentative deadline for submitting tenure-track faculty search requests during AY 25-26
March 28, 2025*	Tentative deadline (pending budget authorization) for submitting second group of files to DOF for term faculty seeking <ul style="list-style-type: none"> • an initial continuing appointment • a multi-year contract and reappointment • reappointment to a one-year contract • and/or promotion on the Professorial Lecturer track with/without term reappointment
March 28, 2025*	Deadline for submitting files to the CFA for Professorial Lecturer sequence actions with disagreement at the unit level from second group of files

*subject to change