



Responding to an I-515A Notice

American University • Building a Global University • International Student and Scholar Services

Form I-515A give students temporary admission into the United States for 30 days. To maintain F-1 or J-1 status, students **must respond to Form I-515A request within 30 days**. Students who fail to respond by the deadline will have their SEVIS record terminated by the Student and Exchange Visitor Program (SEVP). Designated school officials (DSOs) are notified of the issuance of Form I-515A to students and their future termination date.

If you received a I-515A Notice when entering the United States, please contact ISSS immediately:

- **Email ISSS a copy of your I-515A Notice and a copy of your most current I-94.** The I-94 can be retrieved at <https://i94.cbp.dhs.gov>. Both documents have an expiration date.
- **Prepare your I-515A Notice Response Packet.** ISSS will review your notice and advise you on the next steps. Your individual I-515A Notice includes a list of specific documents that you must submit to SEVP (see attached a I-515A Notice sample).
- **Keep a copy your I-515A Notice Response Packet for yourself.** It is important that you keep copies of all documents you will submit to SEVP.
- **Mail your I-515A Notice Response Packet to SEVP.** Mail your packet using a service that offers a tracking system and save all the mail receipts. This can be used as a proof that your packet was delivered to SEVP before the 30 days deadline.

SEVP must receive your documents within 30 days of the date your I-515A Notice was issued

Mail your documents to:

**Student and Exchange Visitor Program
DHS/ICE
ATTN: SEVP I-515A Processing Team
500 12th Street SW STOP 5600
Washington, DC 20536-5600
703-603-3400**

SEVP will update your I-94 and your original I-20/DS-2019 to show your admission into the United States for the duration of your student status (D/S). SEVP will return your original I-20/DS-2019 to the ISSS office within 3-4 weeks. ISSS will notify you immediately.

You can email SEVP at sevis.i-515@dhs.gov to inquire about the status of your case. Please add your SEVIS ID number in the email.

Disclaimer: The materials in this handout have been prepared for general informational purposes only. They do not constitute legal advice or serve as a substitute for legal counsel.

DEPARTMENT OF HOMELAND SECURITY
I-515A, Notice to Student or Exchange Visitor

OMB No. 1653-0037
Expires 7/31/2022

SIGMA Event: 31153521

To be completed at the port of entry at the time of admission:

Name XXXXXXXX XXXXXXXXXX
(Last Name) (First Name) (Middle Name)
Country of Citizenship SWITZERLAND DOB 10/16/2003
FINS Number XXXXXXXXXX SEVIS ID Number XXXXXXXXXX
Admission Number XXXXXXXXXX
U.S. Address XXXXXXXXXX
(Street Number and Name) (Apt. Number)
XXXXXXXXXX OK XXXXXX
(City) (State) (Zip Code)
Telephone Number (888) 337-4083



Admission stamp with
classification and date of
authorized stay

Contact your designated school official or responsible officer immediately regarding this notice.

Your admission is limited to 30 days because you lack the required documentation.

Submit the requested documents checked.

DO NOT SEND PASSPORT.

- You are an F-1/M-1 student applying for initial entry to the United States not in possession of a valid Form I-20, *Certificate of Eligibility for Nonimmigrant Student*, endorsed by the school to which you are destined. Within the next 30 days, the designated official of the school to which you are destined must complete and certify the Form I-20. Submit all of the following documents to the address listed on page 2.
1. Your original Form I-20 endorsed by the designated school official;
 2. Your original Form I-94, *Arrival-Departure Record*; and
 3. This original Form I-515A.
- You are an F-1/M-1 student applying for entry to the United States not in possession of evidence of the I-901 SEVIS fee payment. Within the next 30 days, you must pay the fee via the Internet at www.FMjfee.com. Submit all of the following documents to the address listed on page 2.
1. Your original Form I-20 endorsed by the designated school official;
 2. Your original Form I-94, *Arrival-Departure Record*;
 3. Your Form I-797 fee receipt; and
 4. This original Form I-515A.

- You are accompanied by your spouse and/or child(ren) at the time of entry. You should submit their original Form I-94, *Arrival-Departure Record*, and their Form I-20 or DoS Form DS-2019 to the address listed below.
- You are an F-2/M-2 dependent joining a spouse/parent who is a student in the United States, but are not in possession of the required documents. Within the next 30 days, you must submit all of the documents to the address listed below.
1. A photocopy of your spouse's/parent's original Form I-20 endorsed by the designated school official;
 2. A photocopy of your spouse's/parent's Form I-94, *Arrival-Departure Record*, verifying your spouse's/parent's admission into the United States;
 3. Your original Form I-94, *Arrival-Departure Record*;
 4. Your original Form I-20; and
 5. This original Form I-515A.
- You are a J-2 dependent joining a spouse/parent who is an exchange visitor in the United States, but are not in possession of the required documents. Within the next 30 days, you must submit all of the documents to the address listed below.
1. A photocopy of your spouse's/parent's original DoS Form DS-2019 endorsed by the program sponsor;
 2. A photocopy of your spouse's/parent's Form I-94, *Arrival-Departure Record*, verifying your spouse's/parent's admission into the United States;
 3. Your original Form I-94, *Arrival-Departure Record*;
 4. Your original DoS Form DS-2019; and
 5. This original Form I-515A.

Other:

NOTE: DO NOT SEND PASSPORT. Failure to provide all of the original documents requested within 30 days will result in a delay in the processing of your application and may affect your status. All documents will be returned to the designated school official or program sponsor.

Student and Exchange Visitor Program
DHS/ICE
ATTN: SEVIS / I-515A Processing Team
500 12th Street SW STOP 5600
Washington, DC 20536-5600

Privacy Statement

Authority and Purpose: Sections 1101 and 1184 of Title 8, U.S. Code authorize DHS to collect this information. This collection of information is used to ensure that students, exchange visitors, or dependents who are otherwise eligible to be admitted into the United States are not prevented from entering because they do not have the proper documentation in their possession. Collection of this information provides such individuals an opportunity to provide the necessary documentation for admission as an F, J, or M nonimmigrant.

Disclosure: Furnishing your information and providing the required documentation within the allotted time frame is mandatory. Failure to provide it may result in denial of admission to or removal from the United States.

Routine Uses: Your information may be disclosed to the Department of State and to Designated School Officials or Responsible Officers for purposes related to the issuance or denial of visas and for the administration of the Student and Exchange Visitor Program as well as other Federal, State, or local law enforcement agencies for purposes related to investigations and removal proceedings for violations of immigration laws.

Burden Statement: An agency may not conduct or sponsor an information collection and a person is not required to respond to an information collection unless it contains a currently valid Office of Management and Budget (OMB) approval number. Public reporting burden for this collection of information is estimated to average 10 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Department of Homeland Security, U.S. Immigration and Customs Enforcement, PRA Officer, 801 I Street, NW STOP 5900, Washington, DC 20536-5900.