



AMERICAN UNIVERSITY  
WASHINGTON, DC

## Visit Us

Leisure sleeping rooms special pricing offered at a rate of \$109 per night\*, based on availability.

Use Promo Code "CLAWED" when booking.

\*\$18 Amenity Fee will apply per room, per night | Room Rate is subject to sales and occupancy tax.

## Package Descriptions

### *Airlie Meeting Package (AMP)*

**Guestroom Accommodations:** including private bath, in-room coffee station, iron and ironing board, hair dryer, radio-alarm clock, one docking station, flat screen TV, magnetic lock, and wireless internet connections.

**Three Full Meals:** typically beginning with dinner on evening of arrival, served buffet style in the Airlie Dining Room featuring hearty fare as well as vegetarian and health-conscious choices.

**General Session Room** with your specified meeting room set-up.

**Continuous Refreshment Breaks** include hot and cold beverages and a wide variety of snacks such as fresh fruit, yogurt, freshly baked pastries, vegetables, chocolate items, and chips.

**Standard Audio/Visual:** Podium, two standard flipcharts with markers and tape, whiteboard with markers and erasers, HD Data projector with screen, and charging station.

**Guest Services/Concierge** to assist with business services, email, and computer access.

**On-Site Dedicated Conference Planner** to assist with all aspects of the meeting to include menu planning and program enhancements such as teambuilding and off-site activities.



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### **Day Meeting Package (DMP)**

General Session Room with your specified meeting room set-up.

Continuous Refreshment Breaks include hot and cold beverages and a wide variety of snacks such as fresh fruit, yogurt, freshly baked pastries, vegetables, chocolate items, and chips.

Lunch served buffet style in the Airlie Dining Room hearty fare as well as vegetarian and health-conscious choices.

Standard Audio/Visual: Podium, two standard flipcharts with markers and tape, whiteboard with markers and erasers, HD Data projector with screen, and charging station.

Guest Services/Concierge to assist with business services, email, and computer access.

On-Site Dedicated Conference Planner to assist with all aspects of the meeting to include menu planning and program enhancements such as teambuilding and off-site activities.

### **Private Dining**

There are many special dining opportunities available to Airlie guests. Our conference planning staff is pleased to work with conference directors to create unique dining experiences. Private dining can be served buffet style or as a plated meal. Please request a selection of menus from your dedicated conference planner. Appropriate food services charges may apply.

## 2023 American University Staff & Faculty Program Rates

The American University Staff & Faculty Programs are eligible for a special Airlie Meeting Package (AMP) rate of \$300 per person\*, based on single or double occupancy for events held in January, February, July, August, November, and December. (All other months are subject to market rates.)

The Day Meeting Package (DMP) is \$175 per person, per day\*.

Any upgrades, private meals, team building/ group activities, additional audio-visual needs will be charged at the standard pricing.

\*Discounted amenity fee of \$15 per room, per night will be applied. | Room rate subject to sales and occupancy tax.